

MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS
*Regular Meeting
February 15, 2018*

I. CALLED TO ORDER AT 3:50 p.m.: Roll Call

Marisa Boulton, Trustee	P	Lyn Knapp, C.A.O	P
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	P		
David Koch, President	A	Deb Acker, C.F.O	P
Ellie Morse, Vice-President	P	Christine Murphy, Recording Secretary	P

Visitors Present: None

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

A. None

IV. BUSINESS OF THE BOARD

A. None

V. CONSENT AGENDA

A. Moved by Derr, supported by Cardon-Weiss that the ACEA Board of Directors approve the following consent agenda as presented for the February 15, 2018 Regular Meeting.

VI.	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

1. Minutes

Attachment 1

January 18, 2018 Regular Board Meeting Minutes be approved as presented.

2. Treasurer's Report – January

Attachment 2

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval (Jan)	\$ 85,127.30
Open Invoices	- 0 -
Total Items for Approval	<u>\$ 85,127.30</u>

VII. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – Staff Evaluation
 - a. Michelle reported that she uses the state approved Charlotte Danielson’s Framework for Teaching model which she was trained in.
 - i. Informal evaluations are conducted throughout the year
 - ii. Formal evaluations occur during the teachers normal class times
 - iii. Michelle sits with each teacher at the beginning of the year and again at the end of the year to set goals and gather ideas.
 - iv. She encourages informal peer sharing with positive feedback in all staff settings
2. NCSI Board Policy Updates – Fall 2017 First Read was tabled after a brief discussion
3. Discipline Committee Report
 - a. There was one incident that the committee met to discuss
 - b. Community Representation search is ongoing
 - i. A few ideas were brought to the table

B. Administration

1. Staff and Student Activities
 - a. Michelle reported that:
 - i. The 8 week Mindfulness Training program for staff has begun
 - ii. March 3rd is the MDE School lunch audit
 - iii. ACEA had count day on 2/14/18, count is approximately 100
 - iv. Michelle submitted Title I and Title II modifications
 - v. Title IV is still in process
 - vi. Staff has a PD day on 2/19/18
2. Administrative Activities
 - a. Local Meal Charge Policy
 - i. A policy was presented and discussed
 - b. Financials through January 2018
 - c. Budget Revision Discussion
 - i. Awaiting the title modifications to be approved

VIII. ACTION ITEMS


1-1 Moved by Boulton, supported by Cardon-Weiss, that the ACEA Board of Directors approve the Local Meal Charge Policy as presented.

Motion carried 4 – 0


I. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 4:40 p.m.

The next meeting date is Thursday, April 12th at 3:45 p.m.



Denise Derr
Secretary /Treasurer



Date

