

**MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS**
*Regular Meeting
September 18, 2014*

I. CALLED TO ORDER AT: 4:45 p.m.

Board of Directors		Administration	
John Congleton, Vice President	A	Lyn Knapp, CAO	P
Denise Derr, Secretary/Treasurer	P	Michelle Zielinski, Principal	P
David Koch, President	P		
Ellie Morse, Trustee	A		
Becky Neher, Trustee	P		
		Rose Whaley, Recording Secretary	P

Visitors Present:

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS

A. None.

IV. BUSINESS OF THE BOARD

A. None

V. CONSENT AGENDA

A. Moved by Neher, supported by Derr, that the ACEA Board of Directors approve the following consent agenda as presented for the September 18, 2014 Regular Meeting.

	AYE	NAY		AYE	NAY
Congleton			Koch	X	
Derr	X		Morse		
			Neher	X	

Motion carried 3 – 0

- 1. Minutes** **Attachment 1**
 - a. August 14, 2014 Regular Board Meeting Minutes to be approved as prepared and presented.
- 2. Treasurer’s Report** **Attachment 2**

- a. The financial report as presented and the bills approved in the following amounts:

Purchases Recorded	
Requiring Board Approval (August)	\$71,916.48
Total Items for Approval	<u>\$71,916.48</u>

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. NCSI Special Spring 2014 Board Policy Updates-Second Read was held.
2. The Conflict of Interest Policy of ACEA was read and affirmed for the Board and Principal Officers of ACEA with signatures obtained for the year.

B. Administration

1. Staff and Student Activities
 - a. Michelle noted that Michele Ainslie has accepted another position and that a sub had been working to fill the position but she does not have the right certifications. Crystal Herman has just been hired part-time as an English Teacher and Dan Simonds has been hired as a part-time special ed teacher.
 - b. Students are going to the Senior Center again.
 - 1) Seniors and students both love it.
 - c. Currently the student numbers are at 88 – 90.
 - 1) Michelle has more interviews scheduled.
 - d. Michelle has become aware of new legislation which states that if a person is homeless and has not been in school for one year, they can be counted up to age 22.
2. Administrative Activities
 - a. Monthly Cash Flow
 - 1) The cash flow was discussed.
 - 2) Rose advised the Board that the final bill for the 2013-14 audit had been received, bringing the total to \$7,350.
 - i. Comparatively, previous year totals were:
 1. 2012-13 = \$8,858
 2. 2011-12 = \$8,554
 3. 2010-11 = 10,618
 4. 2009-10 = \$8,117
 5. 2008-09 = \$9,592

No action is required or recommended and ACEA is satisfied with the work and relationship with Yeo and Yeo, just keeping the Board informed.

VII. ACTION ITEMS

3-1. Moved by Neher, supported by Derr, that the ACEA Board of Directors approve the NCSI Special Spring 2014 Board Policy Updates as amended.

	AYE	NAY		AYE	NAY
Congleton			Koch	X	
Derr	X		Morse		
			Neher	X	

Motion carried 3 - 0

VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 5:10 p.m.

The next meeting date is October 16, 2014 at 4:00 p.m.

X Denise Derr
Denise Derr
Secretary/Treasurer

11/20/14
Date